**Department of Biomedical Engineering**

**Annual Doctoral Student Tracking Form**

**2020-2021 Academic Year**

**1. Name:**  \_\_\_\_\_\_

**2. Graduate Advisor:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3. Date of entry into graduate program:**  \_\_\_\_

**4. Dissertation Committee (required if student has passed QE):**

|  |  |  |
| --- | --- | --- |
| **Committee Member** | **Role\*** | **Home Department/Institution** |
|  |  (advisor) |  |
|  | (chair) |  |
|  | (non-BME WPI Faculty) |  |
|  | (BME Program Faculty) |  |
|  | (external) |  |

\* Please see the Graduate Handbook for a description of the committee make-up.

**5.** **Has the Dissertation Committee been approved by the Graduate Studies Committee?**

 **YES** [ ]  **NO** [ ]

**6.** **Has the Dissertation Committee changed?**

 **YES** [ ]  **NO** [ ]

*If yes, please list the new member(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

 *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**7.** You should meet with your dissertation committee (formerly called your “Research Advisory Committee” approximately every 6 months after passing your Qualifying Exam.

**Dissertation Committee meeting dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**8. Fill in the dates that you have completed each of these degree milestones:**

|  |  |
| --- | --- |
| **Term** | **Required Degree Milestone** |
|  | Pass Qualifying Exam  |
|  | Pass Dissertation Proposal |
|  | Complete all coursework (90 credit hours after BS, or 60 credit hours after MS) |
|  | Complete Departmental Publication Requirement |
|  | Defend Dissertation  |

**10. Tentative title of thesis research: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Expected date of final exam:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. Mitigating factors that student wants to be considered in any evaluation of progress toward degree:

***The following items are to be kept as a “running list”, which should be added to each subsequent year in the graduate program.***

**12. Scientific meetings or conferences attended. Include ALL, not just those in past academic year.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Conference Name** | **Oral** **Presentation** | **Poster** **Presentation** | **Abstract Competition** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

13. Publications (abstracts, & full manuscripts). Include ALL, not just those from the past academic year. Indicate whether publications are based on WPI work.

**14. On and off-campus honors, awards, and recognitions. Include ALL, not just those from the past academic year.**

**14. Brief summary of previous year's goals and accomplishments.** (if question 15 was completed for the previous year, append it here and comment on the degree to which goals were met)

**15. Brief summary of goals for upcoming year. If plans include coursework, please indicate which courses will be taken.**

**Please attach an updated Plan of Study to this submission.**

 **Student Signature:**

 **Advisor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**