

CITY FUND APPLICATION FORM



SECTION 1: APPLICANT DETAILS

Settlement			Network								
Sub-region			Wish to join a network?	Yes		No					
Municipality/ City/ Town											
Province											
Community Leader: Name & Surname	Leader 1:		Leader 2:								
Contact details	Phone:		Phone:								
	Email:		Email:								
Social Movement/ Organisation Responsible			Application date	D	D	M	M	Y	Y	Y	Y
Signed: Community leaders				Signed: NGO representative This is conditional on the approval by the Advisory Committee							
Leader 1		Leader 2		City Fund Manager				Other			

SECTION 2: PROJECT DESCRIPTION

Project Description											
Project Goals	Goal 1:										
	Goal 2:										
	Goal 3:										
Does the project respond to the urgent community needs?	Yes		No		Explain						
If no, what support is needed?											
Is there enough capacity to complete the project?	Yes		No		Explain						
If no, what support is needed?											

SECTION 3: PROJECT TYPE

Only one project will be considered per City Fund application

Project Name(s):											
Project Type:	Informal Settlement Upgrading (choose one below)						Livelihoods			General Public	
		Large/ Area Based		Small Scale			Emergency				
Impact and Reach:	No. of Households					No. of people					
Means of verification:						Male/ Female %		M		F	

SECTION 4: STATEMENT OF NEEDS

Community Development Plan?	Yes		No		If no, do you intend to complete a CDP?	Yes		No				
Top 3 priorities acc. to CDP?	Priority 1:				Priority 2:				Priority 3:			
How does project proposal respond to priorities? <small>(complete only priority you wish to apply for funding)</small>												
Do you require a planning approval for this project?	Yes		No		Yes		No		Yes		No	
If yes, how will you obtain a planning approval?												
Do you require additional technical assistance to obtain approval?	Yes		No		Yes		No		Yes		No	
If yes, what kind of support is needed? <small>Provide specific details if possible</small>												

SECTION 5: PROJECT BUDGET AND FINANCING

Settlement		Network			
Sub-region		Wish to join a network?	Yes		No
Municipality/ City/ Town					
Total Budget	R				
	Planning Phase		Cost of Materials	Construction Phase	Close out phase
	R	R	R	R	

PLANNING PHASE

You have to complete this section if you ticked "Yes" on any of the previous questions related to obtaining planning approvals from the City Authority

TOTAL INCOME	TOTAL EXPENDITURE
Technical assistance grant	Approval fees
Other contributions (please list)	Consultants (please list type and cost)

COST OF MATERIALS

TOTAL INCOME	TOTAL EXPENDITURE
City Fund Grant/ Loan	Equipment
Community Contribution (if required)	Supplies
Other contributions (please list)	Consumables
	Other (Please explain)
	Contingency (Not more than 12,5% of total cost)

CONSTRUCTION PHASE

TOTAL INCOME	TOTAL EXPENDITURE
City Fund Grant/ Loan	Service provider
Community Contribution (if required)	Project management
Other contributions (please list)	Travel
	Stipends
	Labor
	Training
	Contingency (Not more than 12,5% of total cost)

CLOSE OUT PHASE

TOTAL INCOME	TOTAL EXPENDITURE
City Fund Grant/ Loan	
Community Contribution (if required)	
Other contributions (please list)	

SECTION 6. FOR OFFICE USE ONLY - AUTHORISATIONS

Advisory committee application review?	Yes				No				Advisory Committee Oversight								
Date Of Meeting	D	D	M	M	Y	Y	Y	Y	Committee Member 1:				Committee Member 2:				
Does the proposal meet funding criteria?	Yes				No				Date Of Approval	D	D	M	M	Y	Y	Y	Y
Application filed in database?	Yes				No				Date of filing								