**A close up of a sign

Description automatically generated**

**Preparation for Workshop #2: Structuring Online Environments to Build Community**

**Facilitators: Dr. Joe Doiron and Dr. Sarah Stanlick**

The following is a guiding template to prepare for the workshop “Structuring Online Environments to Build Community” on Thursday, June 17th, at 3 PM EST.

Please use the following template to gather information that will help you have a concrete context and scenario for us to discuss and plan for in the workshop. We are asking that you identify a specific course, experience, or context in which community-building will be an important focus to develop.

**About the Course**

**What course are you teaching / experience are you facilitating in the online space?**

Click or tap here to enter text.

**How many students will you be teaching and/or advising?** Click or tap here to enter text.

**For how long will the course/experience run?** Click or tap here to enter text.

**Is the course/experience synchronous, asynchronous, or a blend?** Click or tap here to enter text.

**Do you have any co-teacher or teaching assistant support?** Click or tap here to enter text.

**Will you have any other guests or outside visitors to the course attending the online meeting sessions?** Click or tap here to enter text.

**Is their information that you need about your students/learners to you need to gather prior to the course beginning (e.g. time zones, accessibility support, tools familiarity, etc.)?** Click or tap here to enter text.

**Expectations: Collaboration and Co-Creation**

**Do you expect the students/participants to have a voice in the decision-making in the classroom?**

Click or tap here to enter text.

**What material do you need to cover in the space of this course? Are there opportunities for peer teaching and learning?**

Click or tap here to enter text.

**Are there opportunities or expectation for collaborative work? What does that look like?**

Click or tap here to enter text.

**Will you have teams, pairs, or other configurations of student/participant collaboration?** Click or tap here to enter text.

**Expectations: Communication and “Classroom” Environment**

**Do you have specific expectations for communication standards in the course? What does ideal discussion and dialogue look like among the students?**

Click or tap here to enter text.

**If conditions were perfect, what three characteristics would you attribute to an excellent “classroom” environment?**

1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.

**When the students/participants leave your course/experience, what do you hope they have learned and developed about themselves?**

Click or tap here to enter text.

**Technology Tools**

**What digital platform are you using to deliver content?**

Click or tap here to enter text.

**Does the platform have mechanisms to encourage community interaction (e.g. forums, discussion channels, collaborative or co-creation space, etc.)?**

Click or tap here to enter text.

**What tech tools have you used in the past and enjoyed?**

Click or tap here to enter text.