

7th Meeting of the 17th Financial Board FY23

Meeting Room: CC Chairs Room

Feb. 22th, 2023

6:00 - 8:00 pm

I. Call to Order

II. Treasurer's Remarks

III. Old Business

IV. New Business

Appropriations committee:

F.23.429 Women in Electrical and Computer Engineering (17.99)--DENIED

F.23.430 Green Team (\$109.49)--DENIED

F.23.431 American Society of Mechanical Engineers (\$46.62)--PASSED

F.23.432 The Social Committee Membership (\$375)--PASSED

F.23.433 Philharmonic Association (Reallocation) (\$100)--PASSED

F.23.434 The Galactic Senate (\$80)--PASSED IN AMENDED AMOUNT

F.23.435 Vietnamese Students Association (\$1094.8)--PASSED

F.23.436 The Alliance, oSTEM Affiliate Chapter (\$4700)--PASSED WITH STIPULATION

F.23.437 Cheese Club (\$910.11)--PASSED

F.23.438 American Society of Civil Engineers (\$3498)--PASSED IN AMENDED AMOUNT

F.23.439 Society of Asian Scientists and Engineers (\$800)--DENIED

F.23.440 Architectural Engineering Institute(AEI) (\$5172)--PASSED IN AMENDED AMOUNT

F.23.441 Society of Hispanic Professional Engineers (SHPE) (\$4575.05)--PASSED IN AMENDED AMOUNT

F.23.442 Tech News (\$269.7)--CANCELED

F.23.443 WPI NSBE (\$13855)--DENIED

F.23.445 African Percussion and Dance Ensemble (\$250)--PASSED IN AMENDED AMOUNT

F.23.447 DoughClub (\$1488)--DENIED

F.23.448 Collablab (\$1734.08)--DENIED

F.23.449 Muslim Student Association (\$2931.19)--PASSED

F.23.450 Muslim Student Association (\$1054.75)--PASSED

V. Questions, Comments, and Ideas

VI. Adjournment

**F.23.429 Women in Electrical and Computer Engineering (\$17.99)**

**Purpose of Funds:**

Tea will be had during Alumni Event with Past WECE member

**Presentation:**

52 count sampler tea bags, costing \$17.99.

**Questions:**

N/A

**Discussion:**

CON: Form was not submitted in time for financial board to review the request before funds were due.

**F.23.430 Green Team (\$109.49)**

**Purpose of Funds:**

Food for the attendees (both members and non-members) and for Throw Throw Burrito, a game that we will use in future game nights and social events with our club in the future.

**Presentation:**

Club game night.

Breakdown:

Throw Throw Burrito: \$23.89

Baked Ziti Tray: \$85.60 For 10-15 people, from Boomers.

Total Requested Amount: \$109.49

**Questions:**

N/A

**Discussion:**

CON: Club can borrow board games from the Campus Center for free.

CON: Does not fit purpose of the club.

CON: Food does not seem essential to the success of the event.

**F.23.431 American Society of Mechanical Engineers (\$46.62)**

**Purpose of Funds:**

To purchase supplies for our destress event

**Presentation:**

Event Name: Finals Destress Paint Night with WMME Club will be hosting a Bob Ross Painting collaboration destress event. Collaborating with WMME. Funds will be used to purchase 40 canvases and 40 brushes. Total Requested Amount: \$46.62 (includes tax)

**Questions:**

N/A

**Discussion:**

PRO: cost-effective and encourages club collaboration.

PRO: Supports students' mental health before final exams.

### **F.23.432 The Social Committee Membership (\$375)**

#### **Purpose of Funds:**

Stoles for exec members/former exec members who graduate

#### **Presentation:**

Club is requesting for funds to purchase graduation stoles and embroidery. Items will last for 2-3 years. Breakdown: 25 blank stoles (\$300)+ embroidery (\$75).

#### **Questions:**

N/A

#### **Discussion:**

PRO: SGA has funded this type of request in the past.

PRO: Social Committee executive board and seniors have been very dedicated to supporting student life on campus. They deserve the stoles.

**F.23.433 Philharmonic Association (Reallocation) (\$100)**

**Purpose of Funds:**

Photography costs from photo club.

**Presentation:**

Photographer from photo club. \$60 per hour. 2-hour event. Total Reallocated Amount: \$100.  
Reallocation funds from Recording line item to Photography.

**Questions:**

N/A

**Discussion:**

PRO: Event will be successful. Multiple clubs are involved. Club should have quality photography for their concert.

### **F.23.434 The Galactic Senate (\$80)**

#### **Purpose of Funds:**

LNL Fees, Popcorn Fees, Raffle prize

#### **Presentation:**

Event Name: Rogue One: A Star Wars Movie Night

Club will be watching a Star Wars movie and need funds to cover LNL fees, popcorn, and a raffle prize.

Total Requested Amount: \$143.74

LNL: \$55

Popcorn: \$25

Prize: \$63.74

#### **Questions:**

N/A

#### **Discussion:**

CON: The raffle prize is excessive. Is not essential to the success of the event.

Motion: Strike out Raffle Prize line.

PRO: SGA is unsure of event attendance. There is a \$1 per attendee bylaw for prizes. Financial board does not want to assume the expected attendance and break bylaws.

Motion Passed.

### **F.23.435 Vietnamese Students Association (\$1094.8)**

#### **Purpose of Funds:**

Club Merchandise

#### **Presentation:**

Merch for General Body.

70 responses in survey. Requesting for 80 hoodies. 50% of total is \$1094.80.

#### **Questions:**

Q: Price of each hoodie?

A: Less than \$50

Q: Why is club requesting for extra hoodies?

A: To account for lingering responses on form.

Q: Merchandise items will be going to general body members and will not be kept within the club?

A: Yes

Q: Have you submitted an apparel request in the past year?

A: No, previous apparel request was fall of last year. Last time was Fall of last year.

#### **Discussion:**

PRO: SGA commonly funds merchandise.

PRO: Design is unique and appealing. Request follows bylaws.

## **F.23.436 The Alliance, oSTEM Affiliate Chapter (\$4700)**

### **Purpose of Funds:**

Funds required to book professional artists for The Alliance's second annual drag show.

### **Presentation:**

Event: Drag Show ( focused on community building)

Event has been hosted in the past, around the same time. Open to all campus students, on the Quad on April 7. Goal of event is to unite student body through drag, which is an enjoyable type of entertainment for people in and out of the queer community.

Requesting for funding for the professional performers (Drag Queens).

Total Requested Amount: \$9400 (4 drag queens, 3/4 queens performed last year)

Breakdown:

Joslyn Fox: \$1,500

Ms. Lady Sabrina: \$300

Dahlia LePage: \$300

Jackie Cox: \$7300 (Reputable, has performed on college campuses before, was on “RuPaul’s Drag Race” show).

Anyone on WPI campus can perform drag as well for event.

Last year’s attendance: 250 in Alden Hall.

Club is moving event to the Quad to gain attention and increase attendance. There will be no catering.

### **Questions:**

Q: How long is the event?

A: 1-2 hours. Each queen will have 2 sets. Each set is 5-10 min. In total, each queen will perform for 10-20 minutes. Jackie Cox might have a longer performance time, but not finalized yet.

Q: Expected attendance for event?

A: 230 in the past. On the quad to increase attendance.

Q: Is event ticketed?

A: No, but could be discussed. Ticket might be about \$5. Since event is on the Quad and not in a closed space it might be difficult to keep track of tickets.

Q: Has club looked into department funding?

A: Have not asked ODIME. ODIME can partially fund cost. Can ask other departments like the Student Alumni Association.

Q: Elaborate on costs for Jackie Cox. Is the cost only for her performance?

A: Jackie Cox is travelling from New York so costs are for her agency and travel, and her performance time.

Q: Will there be interaction with the audience?

A: Could be arranged.

Q: Travel details of Jackie Cox's transportation?

A: Unsure. Will be traveling outside 50 mile radius from WPI since she is from New York City.

**Discussion:**

PRO: The costs for the first three queens are reasonable.

CON: Costs for Jackie Cox are excessive since she will only be performing for about 30 minutes.

MOTION: Amend price to half of total cost and stipulate that ODIME should fund the other half of cost.

PRO: SGA should contribute to this event so it can be part of the club's budget.

CON: Still an unreasonable price.

CON: Club should look into ticketing.

Motion Passes

Passed in Amended Amount: \$4700

### **F.23.437 Cheese Club (\$910.11)**

#### **Purpose of Funds:**

To be used to buy supplies for a food club crossover

#### **Presentation:**

Event: Cheese, Tea and Cooking Club Collaboration. Collaboration event providing different types of foods, such as marinated cheese. Open to all of campus. First time requesting for this event. The funds for this event is outside of the allocated amount in their budget.

Cheese Club Costs: \$515.37

Tea Club Costs: \$42.85

Cooking Club Costs: \$351.8885

Total Requested Amount:\$910.11

#### **Questions:**

Q: What is the expected attendance for this event?

A: With the three clubs combined, the total attendance is expected to be 150 people.

Q: When is the event? How will club advertise event?

A: Second week of D term. Will promote event through the WPI newspaper, SOA, TechSync. The items will be displayed and students can drop in anytime to grab them. Event will be grab and go so it will be accessible to student.

Q: First time organizing this event?

A: Yes.

#### **Discussion:**

PRO: Seems like a fun and enjoyable event.

PRO: Encourages club collaboration.

PRO: Event reaches to greater variety of students.

PRO: Fits purpose of club.

PRO: Presentation was excellent and representative answered confidently, indicating the event is thorough and well-planned.

### **F.23.438 American Society of Civil Engineers (\$3498)**

#### **Purpose of Funds:**

The funds will be used for lodging for the competition members.

#### **Presentation:**

Event: AEI Nationals Conference

Representatives provided Itineraries of conference.

Funding is for registration and housing for steel bridge and concrete canoe competition teams.

\$140 per person. Trip will be from April 21- April 23. Open to any ASCE member.

Total Requested Amount: \$5300.

Housing Costs: \$3900.

Registration is \$140. For 10 individuals, the cost is \$1400.

Last time team attended competition was 2017-2018.

Club budget does not include funding for this event.

#### **Questions:**

Q: Is the Airbnb costs and registration fee costs the total amounts?

A: Yes the costs are the total amounts.

Q: How many people will be attending?

A: Total is 10 members.

Q: Where is the event?

A: Wentworth Institute of Technology and Northeastern University.

#### **Discussion:**

Motion: Amend registration costs and housing costs to 66% of total.

PRO: Follows bylaws. New amended amount is \$3498.00

Motion Passes.

PRO: Great opportunity for students, especially since they have not attended event in a long time.

CON: Travel costs were not included in funding request. Competition is only in Boston so funding for housing is excessive.

PRO: Team cannot choose location of competition.

### **F.23.439 Society of Asian Scientists and Engineers (\$800)**

#### **Purpose of Funds:**

This will be for a banquet, which celebrates the seniors in our organization.

#### **Presentation:**

Event: Senior Banquet. Over 60 attendees at last year's banquet. Funding for this event is not in budget. Hosted annually. Total Requested Amount: \$800. Event is open to all of campus.

#### **Questions:**

Q: What is the club's classification?

A: Class 3.

Q: What will the funds be used for?

A: Food, games, and entertainment.

Q: Has club hosted a banquet this year?

A: No.

#### **Discussion:**

POI: SASE is Class 1 (special interest).

CON: Not a class 3 organization so not eligible for banquet funding.

CON: Club did not include a detailed breakdown of how funds will be spent. Presentation was vague and lacked detail.

## **F.23.440 Architectural Engineering Institute(AEI) (\$5172)**

### **Purpose of Funds:**

We expect to have six students attending the conference. \$2400 dollars will be allocated towards hotel costs (\$200/night, four nights, three rooms), \$2400 dollars for flight expenses (\$400 round trip, six students) and \$1800 dollars towards conference registration.

### **Presentation:**

Event: AEI Nationals Conference.

AEI is a pre-professional society for architectural engineering students.

Conference will be from April 12th-14th in Denver, CO.

Not approved by SAO yet.

Conference will feature 4 keynote sessions, competition in the AEI student design competition. WPI is the only college in New England that does not compete in this competition.

6 students and 1 advisor will attend. Advisor's costs are not included in the breakdown.

Total Requested Amount: \$6600

Breakdown:

Hotel: \$200 per night for 6 students for 4 nights (\$2400)

Flight: \$400 per student for 6 students (\$2400)

Registration \$300 per student for 6 students (\$1800)

### **Questions:**

Q: Are the costs in their full amount?

A: Yes.

Q: How will students travel?

A: Students will be taking shuttle busses and train. Not flights.

Q: How will club choose the 6 students attending the conference?

A: Club sent out an application form. 6 students were chosen. Must be members in civil society.  
Random number generator to select 6 students.

**Discussion:**

POI: Conference does not need to abide by 2 days on travel bylaw (only for performances).

MOTION: Amend hotel and registration costs to 66% of total.

PRO: Amended request will follow bylaws.

Motion Passed. New amended amount: \$5,172.00

PRO: Great opportunity for students to network. Students will be able to represent WPI amongst other universities.

PRO: This event was previously funded in the past, but lost funding because of Covid.

## **F.23.441 Society of Hispanic Professional Engineers (SHPE) (\$4575.05)**

### **Purpose of Funds:**

Latino Fiesta decorations, traditional Hispanic dance professor, photo booth, catering, and lights & sound. The funds will be used to provide decorations for the event, a dance professor who will provide traditional Hispanic salsa dance lessons, a photobooth so people can take pictures in the event, food catering of traditional Hispanic foods, and lights & sound.

### **Presentation:**

Event: Latino Fiesta.

People will be able to share culture, welcome other people to the community and celebrate their identity.

Event will occur on March 18th, 7PM- 12AM. Free entry.

Itinerary provided in presentation. Event includes food, games, 1-hour salsa lessons from professor, pinata, hora loca.

Total Requested Amount is \$6,350.05. Funding for décor, dance lesson from professor, photo booth, Chartwells catering, LNL (speakers and lights). People will be able to take home goodies.

Breakdown:

LNL quote is \$140.

Food (inclusive, vegetarian and gluten free options will be available, labor for 2 workers):  
\$3,446.70

Latin Dance Lessons: \$150.

Photo booth: \$1,775.00.

Location of event is in Riley Commons.

Last year's turnout: 100 people.

### **Questions:**

Q: Where is the event?

A: Riley Commons. Already booked.

Q: Is event open to all of campus?

A: Yes.

Q: How will club advertise event?

A: TechSync, social media, ODIME (Marketing), table sitting.

Q: Expected attendance?

A: Last year's attendance was 100 people. There was an entry fee last year. Since there is no fee this year, club is expecting more than 100 people. Estimation is 120 people.

Q: Riley Hall quiet hours start at 12AM. How will the noise be managed?

A: Space is booked until 2AM. Organizers will reduce volume of music and encourage attendees to quiet down.

Q: Consider making event ticketed?

A: Club wants the event to be accessible. Many people are discouraged to attend if they have to pay.

Q: Has club looked into funding from ODIME?

A: Primary funding is SGA since ODIME has limited funding. ODIME supports club with their annual conference. Will consider reaching out to them.

### **Discussion:**

PRO: Enjoyable and culturally enriching event.

CON: Photobooth is an unnecessary cost.

MOTION: Amend out photobooth.

PRO: Not relevant to the event. Dance lesson seems more integral. Club can get funding from ODIME for photobooth or can contact Photo Club for event photography.

Motion Passed

Amended Amount: \$4575.05

PRO: Fits the purpose of the club. Follows bylaws.

### **F.23.442 Tech News (\$269.7)**

#### **Purpose of Funds:**

We are getting less turn out to our PR events and GBM's in general and we want to boost interest in our club. Tech News currently has a PR event budget of \$25 per event per term, which currently limits our ability to host large events. This term we are collaborating with the Create Writing Club to hopefully increase turn out and socialize over food. We are expecting turn out to be at least 30 people for this event.

#### **Presentation:**

Request was canceled.

#### **Questions:**

N/A

#### **Discussion:**

N/A

## **F.23.443 WPI NSBE (\$13855)**

### **Purpose of Funds:**

Transportation (Registration, Accommodation)

### **Presentation:**

Event: National Convention.

Take place from March 22-26 in Kansas City, MO.

Great opportunity for students to network. There will be a Career Fair with over 300 companies. In the past, students have received job offers and interviews. There will be over 200 workshops for professional development. 25 WPI general body members and 1 advisor will attend conference. Torch Award ceremonies.

### **Breakdown:**

Flights: \$15,000 (\$600 roundtrip per individual)

Hotels: \$11,830 (\$169 per night)

Shuttle Transportation from airport to WPI (\$812) and from airport to hotel (\$730): (\$1542)

Registration fee for conference: \$230 per student (10). \$190 per exec board member (11). \$115 per senator (1): \$4,505

Total Requested Amount: \$34,122

WPI NSBE fundraises to reduce cost on students.

### **Questions:**

Q: How much has club fundraised?

A: 12,000. Donations from deans total to 5,000. ODIME covered registration fee costs.

Q: Specify what club wants for SGA to fund?

A: Flights.

### **Discussion:**

POI: Last time this event requested, flights line item was cut as it was in budget.

CON: SGA does not fund airfare. \$15,000 is an excessive amount.

CON: Club mentioned that ODIME had fronted the whole cost and club would be reimbursing them. Part of request has already been purchased.

## **F.23.445 African Percussion and Dance Ensemble (\$250)**

### **Purpose of Funds:**

Fees covering rehearsal, performance, drum rental, and transportation costs for the African Percussion Dance Ensemble Instructor

### **Presentation:**

Event: End of Term Drumming Workshop and Concert.

3 students are participating in the club for academic credit. Club wants to commemorate their work. Workshop will be more relaxed and will introduce African drumming to new students and new club members. Event will help promote club. Workshop events have been done before.

Total Requested Amount: \$800.

### **Breakdown:**

Drumming Workshop (drum rental, advisor fee, advisor transportation): \$450

Rehearsal and Performance fee for advisor's performance: \$350

### **Questions:**

Q: Has club looked into funding from humanities department or any other external funding?

A: Music department funding has been used entirely. Unaware that humanities department can provide funding, will inquire.

Q: How long is performance?

A: 15 minutes.

Q: Is event open to all students on campus? How will club advertise event?

A: Yes. Weekly bulletin, flyers, channels on other clubs, word of mouth.

Q: Will advisor be performing and attend the workshop?

A: Yes.

Q: Expected attendance of event?

A: 30 students. 3 hour event.

**Discussion:**

MOTION: Amend out performance fee and rehearsal fee (\$350)

PRO: Excessive cost for only 30 minutes of performance time.

Motion Passes: New cost of request: \$450

PRO: Fits purpose of club.

MOTION: Remove all costs except for drum rental (\$250)

PRO: Additional drum rental is necessary for the event, but not the funds for the instructor.

Motion Passed.

Motion to vote

**F.23.446 Competitive Climbing Club (\$2060)**

**Purpose of Funds:**

Registration/Bus Fee's

**Presentation:**

Event: USAC Climbing Competition Registration: \$60 per individual.

14 individuals. Seeking 66% of total: \$560 Bus Transportation: \$1500.

**Questions:**

N/A

**Discussion:**

PRO: Follows bylaws

PRO: Items are integral to success of event.

## **F.23.447 DoughClub (\$1488)**

### **Purpose of Funds:**

The funds will be utilized to buy the foods that we will stock the food pantry with. The funds will also be utilized to purchase the items that are required to make the pantry fully functioning.

### **Presentation:**

Purpose of club is to tackle food insecurity. Club hoped to open a food pantry at the start of D term.

Hours of operation will follow the hours of operation of the Innovation Studio.

Requesting for funds to stock food pantry. Nutritionist from Chartwells is supportive of initiative.

Total Requested Amount: \$1488.

Items: salad, chili, oatmeal, breakfast foods, snacks, rice. over 1000 food items. Utensils, kettle, TV mount.

Food total cost: \$1,001.95.

Caters to dietary restrictions.

Cost to restock food per week: \$250. Requesting for funds for first month.

### **Questions:**

Q: Club intends to submit a funding request every month?

A: Yes, until it can be funded through the club budget.

Q: Location of food pantry?

A: In the Innovation Studio.

Q: How will club ensure that the food pantry won't be used unnecessarily by people who are not struggle with food insecurity? How often will the pantry be restocked?

A: Honor system. Restocked once a week.

Q: What is the expected utilization of the pantry?

A: Club hoped that the whole campus will have access to the pantry.

Q: Expected start date?

A: First or second week of D term.

Q: Sought external funding?

A: No.

**Discussion:**

POI: Will cost SGA \$10,000 each year to maintain pantry.

CON: This request should be regarded as a donation.

CON: THRIVE food pantry is accessible to WPI students and SGA has already funded it. The THRIVE food pantry serves the same purpose.

## **F.23.448 Collablab (\$1734.08)**

### **Purpose of Funds:**

Buy Parts and Materials

### **Presentation:**

Event: Intamsys Funmat Pro Revitalization

Goal of Collablab is to provide accessible and easy to use services.

Club's 3D printer, which has been owned for 3 years, is broken. Club intends to fix it.

3D printer has many impressive features and great unrealized value. Takes up space but has no use now.

Relatively low cost to replace motors and electronics. Replacing the printer will be cheaper than buying a new one (\$141,000). Printer has advanced capabilities and is open to any student to use. Collablab helps educate students on how to use tools in an accessible way.

Total Requested Cost: \$1,734.08 (less than 5% of the printer's original cost to regain all of its capabilities.) Printer was donated with a \$400 buffer.

### **Questions:**

Q: SGA funded 4 printers. Update on those investments?

A: Demand for printers is high. Printers that SGA funded in the past are a great success. Club has a significant demand for printers.

Q: Is club requesting for filament cost as well?

A: Research labs are willing to fund filament. Expecting people to pay for it.

Q: Are the requested items used to fix the machine?

A: Yes (there are items like motors, extruder, etc.)

Q: Longevity of fixed printer?

A: Previous printers lasted 8-9 years. Expecting it to last at least 10 years.

**Discussion:**

CON: Students are not qualified enough to repair the machine. Based on club's presentation, cannot trust club to repair printer on their own.

CON: Unsure about benefit to community.

CON: No external funding.

CON: Unreasonable price for expected usage.

## **F.23.449 Muslim Student Association (\$2931.19)**

### **Purpose of Funds:**

We plan to use the funds to purchase iftar for the following dates: 3/23/2023, 3/30/2023, 4/4/2023, 4/18/2023, where we plan to host iftar (meal to "break fast") for WPI students.

### **Presentation:**

Funds will be used for Iftar Events. Requesting for funds to purchase catering from 4 restaurants. Iftar is a community-centered event when Ramadan fast is broken with family and friends. Total requested funds: \$2931.19

### **Questions:**

Q: Is tax not included in request?

A: All items are tax exempt.

Q: Did club receive Chartwells exemption?

A: Not yet, but will do after.

Q: What is the expected attendance for this event?

A: 45-50 people.

Q: Does this cover multiple events or is it just one?

A: There are 4 iftar events. There is 1 hosted event per week of the month.

### **Discussion:**

PRO: Fits the purpose of the club. This event has been funded in the past.

PRO: Enriches campus diversity

## **F.23.450 Muslim Student Association (\$1054.75)**

### **Purpose of Funds:**

We have split the cost of the event into sections. The sections are 1 hotel cost, 2 flight costs, honorarium, catering, basic iftar supplies, decorations, transportation expenses, and table gifts. The WPI MSA has planned to cover the hotel costs, basic iftar supplies (dates, fruit (clementines and bananas), water, juice, napkins, cutlery, plates, and table gifts.

### **Presentation:**

Event: TDS Podcast Event. Podcast hosts will be visiting and hosting an event. Collaborating with neighboring schools. Airfare, hotel, transportation etc. will be covered by each school attending event.

WPI MSA will fund hotel stay, iftar supplies, refreshments, table gifts, utensils, plates and napkins. Total Requested Amount: \$1052.75

### **Questions:**

Q: Is the specified hotel cost the total amount?

A: Yes, the full cost is \$453.85

Q: Sought external funding?

A: No, ODIME asked for SGA's consideration first.

Q: Expected attendees for event?

A: Expecting 15-20 members to attend (Out of 125)

### **Discussion:**

PRO: Total price is split amongst other colleges so price is reasonable.

PRO: Good opportunity for WPI students to network.

PRO: Fits purpose of club.